



higher education & training

Department:
Higher Education and Training
REPUBLIC OF SOUTH AFRICA



WATERBERG
TVET COLLEGE

Together ensuring success

CENTRAL OFFICE

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ADMISSION REQUIRMENTS FOR NATIONAL EXAMINATIONS

The following requirements are applicable for NATED subjects written at the end of a trimester or semester programme and NC(V) subjects written during the November examinations respectively:

CRITERIA	NATED requirements	NC (V) requirements
Internal Continuous Assessment (ICASS) Sub-minimum	<p>NATED N1-N6 Engineering Studies subjects-40% per subject for all subjects</p> <p>NATED N4-N6 Business Studies subjects:</p> <ul style="list-style-type: none"> • Tourism subjects: <ul style="list-style-type: none"> ✓ Hotel Reception N6-50% ✓ Tourism Communication N4-5-50% ✓ Tourism Destinations N4-6-50% ✓ Travel Office Procedures N4-6-50% ✓ Travel Services N4-5-60%; N6-70 • All other subjects-40% per subject 	<p>NC (V) Level 2-4 subjects:</p> <ul style="list-style-type: none"> • All vocational subjects • Life Orientation and First Additional Languages-40% • Mathematics and Mathematical Literacy-30%
	<p>Implementation dates</p> <p>N4-N6 Engineering Studies</p>	<p>Implementation dates</p> <p>NC (V) Level 2-2016</p>

ENGINEERING AND SKILLS TRAINING CENTRE

Tel: 015 - 633 6772/0
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lebowakgomo@waterbergcollege.co.za

HOTEL SCHOOL

Tel: 015 – 491 8139/4216
Fax: 015 – 491 8969
hotelschool@waterbergcollege.co.za

BUSINESS STUDIES CENTRE

Tel: 015 – 483 2441/5
Fax: 015 – 483 1555
mahwelereng@waterbergcollege.co.za

IT AND COMPUTER SCIENCE CENTRE

Tel: 015 – 483 0090/1
Fax: 015 – 483 0066
mokopane@waterbergcollege.co.za

	Semester N4-N6	NC(V) Level 3-2017 NC(V) Level 4-2018
Minimum class attendance	Minimum of 80% class attendance per subject. (Implemented on all levels for all subjects across NATEED and NC(V) Programmes as per the Public Further Education and Training College attendance and Punctuality Policy published in November 2013)	

ADDENDUM TO ADMISSION

POLICY RE-ADMISSION 11/12/2021

1.1. GENERAL RULES

Exclusion is done for the following reasons:

- 1.1.1 Increase access: The Department of higher Education and Training's (DHET) enrolment plan caps the number of funded full-time equivalent students enrolled at the public tertiary institutions. Poor performing students, therefore, deny space to new entrants, straining access to the College.
- 1.1.2 Financial viability: Poor performing students hamper throughput. A lower success rate has implicit reputational risks and diminishes earnings from teaching output units.
- 1.1.3 The guiding principle is that a full-time student is allowed twice the minimum duration of a qualification. For example, a maximum of 4 years to complete NCV(N+1) and Report 191 a maximum of four trimesters or semesters to complete (N+1). Students with disabilities have five years to complete NCV and five trimesters/semesters to complete Report 191.
- 1.1.4 Students who are excluded may only apply for readmission to the same qualification after a period of two years.

This Addendum should be read in conjunction with:

2.1 Policy on Class Attendance

2.2 Policy on Administration and Management of Students Admission Policy

2.3 Policy on Financial Aid (NSFAS Rules and Guidelines)

2.4 Assessment related policies

2.5 Government Gazette, 12 September 2007 No.30287

Chapter 2 Paragraph 7 Minimum Promotion Requirements

A National Certificate (Vocational) shall be issued to a candidate who has complied with the following promotion requirements:

1. Obtained at least 40% in the required official Language
2. Obtained at least 30% in Mathematics/Mathematical Literacy
3. Obtained at least 40% in Life Orientation
4. Obtained at least 50% in each of the four (4) vocational subjects

PUBLIC FURTHER EDUCATION AND TRAINING COLLEGE ATTENDANCE AND PUNCTUALITY POLICY

PRINCIPLES

- The expectation is for students to be 100% "present" at all scheduled classes. The focus is on 'presence' rather than absence.
- To reduce the amount of time students are not in class, either from sickness or other reasons, there will be regular and consistent processes put in place by college management to monitor, follow up and report on attendance.
- Students will be expected to explain in person the reason for their absence and the authorisation of absences will be limited to specific situations.
- There will be clear consequences for students whose attendance falls below agreed levels.

Authorised Absence

Authorised absences may include:

- Sickness supported by a medical/registered traditional healer's certificate
- Medical/registered traditional healer's appointments
- Court appearances
- Work or Higher Education interviews
- Appointments with government or voluntary organisations
- Funerals
- Religious holiday
- Driving tests

- Curriculum agreed external events or work placements

EXAMINATIONS

A student shall be allowed to write the examination for every subject for which he/she has attained a minimum of 80% attendance (including authorised absence and sickness) per subject.

NATIONAL STUDENTS FINANCIAL AID SCHEME (NSFAS) PAYMENTS

NSFAS tuition, travel and accommodation disbursements can only be made to students if they have a minimum of 80% attendance (including authorised absence and sickness) for classes.