# **OPEN INTERNAL ADVERTISEMENT**

Thabazimbi Campus invites qualified and experienced candidates to apply for the following SUBSTITUTE POST to be filled.

REF: WTVETC 2021/72 - LECTURER (SUBSTITUTE)

SITE: Thabazimbi Campus (Regorogile)

DURATION: September 2021 – 31 December 2021

REMUNERATION: R211 098.00 per annum (Post Level 1) plus 37%

in lieu of benefits (College paid)

#### **REQUIREMENTS:**

National Senior Certificate/Grade 12/Standard 10/NCV Level 4 and REQV 13 qualification (Degree/Diploma) majoring in Economic Management and Sciences or Business Studies or Business Management \* A recognised teaching qualification \* Registration with SACE \* At least two years teaching experience \* Registered Assessor and/or Moderator will be an added advantage.

### **DUTIES AND RESPONSIBILITIES:**

Able to teach NCV Level 2 - Level 4 Entrepreneurship and Maths Literacy \* Classroom management and record keeping \* Ensure quality education and adhere to college and course policies \* Development and maintenance of the POA and POE of the students \* Students guidance and support \* Conduct continuous students' performance assessment \* Assimilating and applying a new job related to information in a timely manner \* Monitoring of students attendance at the college \* Setting question papers/assignments/tests for students/college \* Marking scripts and invigilation of examinations \* Perform any other duties as may reasonably be asked by Management.

#### PLEASE NOTE THE FOLLOWING:

Applicants should ensure that they meet the requirements of the post they apply for \* The above mentioned applications should be submitted on a Z83 form obtainable from all Public Service Departments, accompanied by a detailed CV and certified copies of all qualifications (academic transcripts), ID copy. \* Applicants must use the reference number allocated to the post.

## **APPLICATIONS SHOULD BE FORWARDED TO:**

**HAND DELIVERY**: The HR Manager, Mr Mpebe, Waterberg TVET College, C/o Totius and Hooge Streets (*entrance in Hooge street*), MOKOPANE <u>OR</u> The Acting Centre Manager, Mr Poopedi, Thabazimbi Campus, Erf 4209 Regorogile 8/5, THABAZIMBI (Regorogile)

WATERBERG
TVET COLLEGE

CLOSING DATE FOR SUBMISSIONS: Monday, 13 September 2021 at 14:00