

# OPEN INTERNAL ADVERTISEMENT

Thabazimbi Campus invites qualified and experienced candidates to apply for the following **SUBSTITUTE POST** to be filled.

## **REF: WTVETC 2021/71 - LECTURER (SUBSTITUTE)**

**SITE:** Thabazimbi Campus (Regorogile)  
**DURATION:** August 2021 – 31 December 2021  
**REMUNERATION:** R211 098.00 per annum (Post Level 1) plus 37% in lieu of benefits (College paid)

### **REQUIREMENTS:**

National Senior Certificate/Grade 12/Standard 10/NCV Level 4 and REQV 13 qualification (Degree/Diploma) majoring in Economic Management and Sciences or Business Studies or Business Management \* A recognised teaching qualification \* Registration with SACE \* At least two years teaching experience \* Registered Assessor and/or Moderator will be an added advantage.

### **DUTIES AND RESPONSIBILITIES:**

**Able to teach NCV Level 2 – Level 4 Business Practice and/or other related subjects** \* Classroom management and record keeping \* Ensure quality education and adhere to college and course policies \* Development and maintenance of the POA and POE of the students \* Students guidance and support \* Conduct continuous students' performance assessment \* Assimilating and applying a new job related to information in a timely manner \* Monitoring of students attendance at the college \* Setting question papers/assignments/tests for students/college \* Marking scripts and invigilation of examinations \* Perform any other duties as may reasonably be asked by Management.

### **PLEASE NOTE THE FOLLOWING:**

Applicants should ensure that they meet the requirements of the post they apply for \* The above mentioned applications should be submitted on a Z83 form obtainable from all Public Service Departments, accompanied by a detailed CV and certified copies of all qualifications (*academic transcripts*), ID copy. \* Applicants must use the reference number allocated to the post.

**APPLICATIONS SHOULD BE FORWARDED TO:** **WATERBERG TVET COLLEGE**  
CENTRAL OFFICE  
POSTNET SUITE #59  
POSTAL BAG X2419 MOKOPANE, 0600  
TEL: 015 457 9007  
FAX: 015 452 9042  
www.waterbergtvetcollege.co.za

**HAND DELIVERY:** The HR Manager, Mr Mpebe, Waterberg TVET College, C/o Totius and Hooge Streets (*entrance in Hooge street*), MOKOPANE OR The Acting Centre Manager, Mr Poopedi, Thabazimbi Campus, Erf 4209 Regorogile 8/5, THABAZIMBI (Regorogile)

**CLOSING DATE FOR SUBMISSIONS:**

**11 August 2021 at 14:00**



**WATERBERG**  
TVET COLLEGE  
Together ensuring success